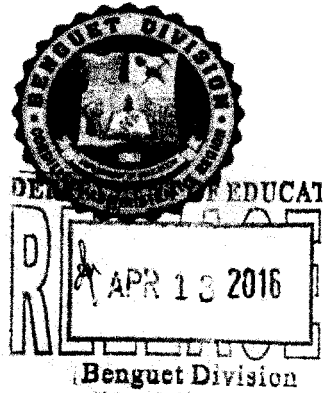


Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BENGUET**  
 Wangal, La Trinidad, Benguet 2601  
 Telefax: (074) 422-6570; (074) 422-7501; 422-3790; 422-2001



**SCHOOLS DIVISION MEMORANDUM**

No. **070.2016**

To: All PSDS, Concerned Public Secondary and Elementary School Heads,  
 Identified Teachers and Concerned Private Schools

From:   
**FEDERICO P. MARTIN, Ed.D., CESO VI**  
 Schools Division Superintendent

Subject: **Division Meeting and Training of the District LIS/EBEIS Coordinators,  
 Public and Private Schools**

Date: 12 April 2016

- Relative to the LIS EOSY (End Of the School Year) activity and the implementation of the Planning and Research Innovation; identified secondary, elementary and private school representatives will have a meeting and training on April 20, 2016 at the SDO, Conference Hall.
- This meeting will disseminate roles and functions of the district coordinators on giving technical assistance to School Heads/system administrators and advisers while the training involves activities done for the EOSY updating and generation of forms (SF 5) and solving issues commonly encountered to facilitate finalization and submission of reports.

3. Below are the identified participants:

**Public schools**

District	Elementary (14 participants)	Secondary (14 participants)
1. Atok	Asunta Mayos	Mana Estakio-ANHS Annex
2. Bakun	Ronald Sacyat	Michelle Walaen-ANHS Kayapa Annex
3. Bokod	Lydia Bisaya	Lily Aroco-Bokod NHS Main
4. Buguias	Jocelyn Pilas	Divina Calubandi- Catlubong NHS
5. Itogon I	Marilyn Tolbe	Jinsen Paul Martin- AMPNHS
6. Itogon II	Emelda Amancio	Emilio Calabias-Laurencio Fianza NHS- Bantic Annex
7. Kabayan	Arnulfo Puddos	Dominic Clabson- Kamora NHS
8. Kapangan	Harvey Banciong	Maribel Zaragoza-GBDAIS Main
9. Kibungan	Doroteo Cadley	Violeta Cayad-an KNHS Main
10. La Trinidad	Josefa Belleza	Valerio Martin- BNHS Main
11. Mankayan	June Winver Joaquin	Hanky Baniaga- MNHS
12. Sablan	Lavi Pistula	Benjamin Dio-al -Sablan NHS Balluay
13. Tuba	Robert Tican	Delfin Chawan-TCNHS
14. Tublay	Brigitte Beray	Alex Batara- TSHI Main

<b>Private Schools</b>	<b>Participant (11 participants)</b>
Private School Vice President	Josias Palpeg
Private School Secretary	Marthyna Atinan
Benguet Learning Center	1 LIS/EBEIS School Coordinator
Epiphany Learning Center	1 LIS/EBEIS School Coordinator
Star College, Inc.	1 LIS/EBEIS School Coordinator
ABC VETEC School/VETEC Foundation, Inc.	1 LIS/EBEIS School Coordinator
CCDC Secondary Laboratory	1 LIS/EBEIS School Coordinator
HOPE Christian Academy Secondary	1 LIS/EBEIS School Coordinator
San Jose Secondary	1 Mary Ann Asprec
La Trinidad Nazarene Learners Center	1 LIS/EBEIS School Coordinator
Kings College of the Philippines Secondary Laboratory School	1 LIS/EBEIS School Coordinator

4. Participants are advised to bring laptops, pocket wifi, and extension wires.
5. Travel expenses of the participants shall be charged to their local funds subject to the usual accounting and auditing rules and regulations, while meal and snacks will be charged to the Division INSET Fund.
6. Attendance of all concerned is enjoined.